

CRIMINAL BACKGROUND CHECK (CBC) Form

You may not begin your service until we have completed a Criminal Background Check. Please complete this form and return it directly to 556 Student Services Building, Suite 345, Michigan State University or fax to (517) 353-6663 prior to starting your placement.

Please Note: If you have an issue that you think may preclude you from participating in service-learning, please contact a staff member to discuss prior to turning in this form.

PERSONAL INFORMATION

Last Name/Surname	First Name/ Given Name	Middle Initial
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Race: (Circle one) White Black Asian Pacific Islander American Indian/Alaskan Native Unknown

Gender (Male/Female)	Month of Birth (ex: January)	Day of Birth (XX)	Year of Birth (XXXX)
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Cell / Local Telephone (xxx-xxx-xxxx)	Email Address
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Where is your service placement?
MSU – Science Olympiad

If you are participating in service-learning as part of a course, please list course (ex: TE 250)

I understand that a Criminal Background Check will be conducted as part of a pre-placement screening. I authorize the *Center for Service-Learning and Civic Engagement* to process the above information using the *State of Michigan Police ICHAT System*. **All information is confidential and not for general knowledge.** I release the Center for Service-Learning and Civic Engagement from all liability in connection with this criminal background check.

Applicant's Signature

Date

IMPORTANT: The results of this inquiry are valid for two semesters. After that time another CBC form must be completed.

Michigan State University is an Affirmative Action/Equal Opportunity Employer